

## GUIDELINE FOR INDIVIDUAL EXPORT SALES WITHIN THE EU



### FOR INDIVIDUAL EXPORT SALES WITHIN THE EU THE FOLLOWING DOCUMENTS AND SPECIFICATIONS ARE MANDATORY:

- Passport or id-card copy of the buyer. All identification documents have to be valid and the signature has to be legible.
- Valid phone number, fax number or e-mail address of the buyer.

### CUSTOMERS NEED TO ADHERE TO THE FOLLOWING AT THE TIME OF PAYMENT OR PICK-UP:

- Payment has to be made by bank transfer from the customer's bankaccount.
- Only the authorization for pick-up provided by us will be accepted.
- The authorization has to be completely filled out and signed by the buyer – providing us with the name and address of the authorized person or Transport Company.
- The authorized person has to have a valid passport / id-card available at the time of pick-up.
- The authorization must be on hand before pick-up, sent to us either by fax or e-mail.
- In case the buyer will be picking up the vehicle personally, the issue concerning the authorization is to be omitted.
- For the purchase of the temporary license plates for transfer (yellow plates) at the local registration office you will need a valid id-card or passport.

### IMPORTANT:

It is mandatory that the buyer is here to look at the car personally before signing the contract!

**SHOULD EVEN ONE OF THE ABOVE MENTIONED CRITERIA DO NOT COMPLY WITH ALL OF OUR DEMANDS, ANY POSSIBILITIES FOR PICK-UP ARE ELIMINATED!!**

**PLEASE CONTACT OUR EXPORT-TEAM BEFORE THE APPOINTED TIME OF PICK-UP, SO IT CAN BE GUARANTEED THAT NOTHING WILL PREVENT THE DELIVERY OF THE VEHICLE:**

Mr. **Maik van Balen**

Phone: **+49 (0) 64 04 – 92 66 - 110**

E-Mail: **maik.balen@autoexpo.de**

Mrs. **Ulrike Eimer**

Phone: **+49 (0) 64 04 – 92 66 - 109**

E-Mail: **ulrike.eimer@autoexpo.de**